

## LOSTWITHIEL BUSINESS GROUP

### MINUTES OF MEETING HELD WEDNESDAY 15 NOVEMBER 2006

Present: S Sanders, D Watts, R Brown, P Wilton, G Sanders, L Brigstock, S Hendicott, M Rawlings, M Askew, D Phipps (DP), A Barratt (AB), J Manwaring (JM), B Rundle L Abrahams, H Swire, C Swire, K Southgate (KS)

Apologies M Dobbie, M Sands, M Hoskin,

#### **Minutes of Last Meeting**

Minutes from meeting held 13<sup>th</sup> September 2006 were accepted with the following correction:

Under Treasurer's Report "*Subscriptions have now been paid from 65 members*" should read "*Subscriptions have now been paid from 64 members*"

#### **Matters Arising**

##### **Working Group to update Community Centre.**

A meeting has been held between the TIC and several B and B owners. Four members of the TIC / LCA were present at tonight's meeting and an update of the current status was provided:-

- A meeting of all Cornwall Tourist Information Centers will be held shortly at Fraddon. Various booking systems, including VISIT, will be discussed at this meeting.
- Reference to all Cornwall Tourist Information Centers has been removed from the Eden Project Web site.
- It is not possible to add more signage to the Community Centre Building to promote the TIC.

Representatives of the TIC / LCA asked if a link to their web site ([www.lostwithieltic.org.uk](http://www.lostwithieltic.org.uk)) could be added to the right hand side of the home page of the [www.lostwithiel.org.uk](http://www.lostwithiel.org.uk) web site. Updated information about events at the Community Centre were also provided for inclusion on the web site.

##### **Action Richard Brown**

##### **Request for updated information from Visit Cornwall**

Secretary has responded to Visit Cornwall's request for information about activities planned over Christmas period.

##### **Correspondence**

A letter has been received from Lostwithiel Area Forum asking for nominations from the Business Group to join the committee for 2006/ 07.

### **Chairman's Report**

The Business Group will be receiving a grant from Restormel Council to assist in setting up the Christmas trees and lights in the town.

Work is about to start on setting up the lights around St Barts Church. However it has been established that the Public Insurance liability held by the church does not cover the use of lights owned by the Business Group. Discussions need to be held between St Barts PCC and the Business Group. (Post Meeting Note: The topic was resolved at a meeting held on 20<sup>th</sup> November.)

Volunteers are requested to assist in setting up the lights around St Barts over the coming weekends. Please contact the Chairman.

An advertising feature about Lostwithiel has been arranged with the Cornish Guardian. The feature should appear in the November 22<sup>nd</sup> edition.

The Chairman and Mel Askew have updated the business and events sections of the web site.

### **Treasurer's Report**

There has been no expenditure since the last meeting.

Cost of possible marquee hire for the Royal Cornwall Show has been investigated. A 35 ft x 24 ft marquee can be hired for £350 over the show period. This cost also includes erection and dismantling.

### **Area Forum Report**

The Forum AGM will take place on 22<sup>nd</sup> November. The Business Group have been asked to nominate three members for next year's committee. Richard Brown, David Phipps and Keith Southgate offered to continue as representatives. As there were no other nominations Richard Brown, David Phipps and Keith Southgate were elected to the Forum committee for 2007.

### **Christmas Trees**

Phil Carrigan will put up additional brackets as requested. The trees should be delivered on 25<sup>th</sup> November. The Chairman has produced a plan showing location of trees.

Mr Moon's daughter has contacted the treasurer with a request to purchase a tree in memory of her father.

### **Dickensian Evening Thursday 14<sup>th</sup> December 2006**

The possibility of raising money on the evening to support Business Group funds was again discussed. Any potential ideas welcome.

KS has contacted Vera Howes about booking the Church Hall for the evening in the event of bad weather. However the Hall has been pre-booked by the Guides, who will be taking part in Dickensian Evening. AB to arrange with Vera for the Hall key to be collected early on December 14<sup>th</sup> **Action AB**

The singing group Keskana will be invited to attend the evening. **Action Richard Brown**

The Young Farmers (Victoria Stephens) have been asked to run their food stall again.

A running order for entertainment needs to be agreed. **Action KS / Hedi Swire** to co-ordinate.

### **Dickensian Evening Publicity**

It was agreed that 50 posters and 1000 flyers should be printed, using the same design as last year. **Action KS** to contact Palace Printers.

The cost of a 10ft x 3ft banner from Hot Dog is £85 + VAT. The meeting agreed that an undated banner that can be used for future years should be purchased **Action KS to arrange purchase from Hot Dog**

Further radio and newspaper publicity to be arranged. **AB / KS to discuss with Mike Dobbie.**

### **AOB**

#### **Fowey Festival Event**

Plans for a "Lostwithiel Art and Antiques Day" to take place on the Sunday of Du Maurier Festival Week are being considered. A sub committee to organize the event is being formed by Mike Dobbie.

#### **Post Office**

The Western Morning News campaign to support local Post Offices was mentioned. It was suggested that Lostwithiel Post Office could be featured in an article.

#### **Fowey Recycling Leaflet**

The possibility of Lostwithiel producing a leaflet similar to the one produced by Fowey Town Forum was raised.

#### **Station Waiting Room**

Plans for reopening the Station Waiting Room were discussed.

### **Date of Next Meeting**

Wednesday 7<sup>th</sup> February 2007 at 8 pm in Muffins 32 Fore St, Lostwithiel.